



# AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

ITEM No.:  
**EE-3.**

MEETING DATE	2019-05-07 10:05 - School Board Operational Meeting
AGENDA ITEM	ITEMS
CATEGORY	EE. OFFICE OF STRATEGY & OPERATIONS
DEPARTMENT	Procurement & Warehousing Services

Special Order Request <input type="radio"/> Yes <input checked="" type="radio"/> No
Time
Open Agenda <input checked="" type="radio"/> Yes <input type="radio"/> No

**TITLE:**  
Recommendation for Renewal and Additional Spending Authority - 16-122B - Foam Hand Soap with Dispensers

**REQUESTED ACTION:**  
Approve the first renewal and additional spending authority for the above Invitation to Bid (ITB). Contract Term: May 18, 2016 through May 31, 2020, 4 Years; User Department: Procurement & Warehousing Services; Additional Requested Amount: \$138,000; New Award Amount: \$1,085,000; Awarded Vendor(s); South Florida Janitorial & Pool Supply, Inc.; Dade Paper & Bag Co.; Small/Minority/Women Business Enterprise Vendor(s): None.

**SUMMARY EXPLANATION AND BACKGROUND:**  
This request is to renew ITB 16-122B - Foam Hand Soap with Dispensers for one (1) additional year, June 1, 2019 through May 31, 2020, as per Bid Special Condition 5 which states that: "The Term of the bid shall be for three (3) year(s), and may, by mutual agreement between The School Board of Broward County, Florida, and the Awardee, be renewed for two (2) additional one (1) year periods", and additional spending authority of \$138,000. A copy of the bid documents are available online at: [http://www.broward.k12.fl.us/supply/agenda/16-122B\\_FoamHandSoapwithDispensers.pdf](http://www.broward.k12.fl.us/supply/agenda/16-122B_FoamHandSoapwithDispensers.pdf)

**SCHOOL BOARD GOALS:**  
 Goal 1: High Quality Instruction  Goal 2: Continuous Improvement  Goal 3: Effective Communication

**FINANCIAL IMPACT:**  
The financial impact to the District will be \$138,000. The contract award amount was \$947,000. The request is to increase the spending authority by \$138,000, bringing the new contract value to \$1,085,000. The funding source will come from schools and departments budgets. The financial impact amount represents an estimate contract value; however, the amount authorized will not exceed the contract award amount.

**EXHIBITS: (List)**  
(1) Executive Summary (2) Recommendation Tabulation 5-17-2016 (3) Financial Analysis Worksheet (4) Renewal Letters-2 (5) Vendor Evaluations-4

**BOARD ACTION:**  
**APPROVED**  
(For Official School Board Records Office Only)

**SOURCE OF ADDITIONAL INFORMATION:**

Name: Sam Bays	Phone: 754-321-4725
Name: Mary C. Coker	Phone: 754-321-0501

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
Senior Leader & Title

Maurice L. Woods - Chief Strategy & Operations Officer

Signature  
Maurice Woods  
4/25/2019, 2:38:06 PM

Approved In Open Board Meeting On: **MAY 07 2019**  
By: *Heather P. Burkhardt*  
School Board Chair